

MINUTES
TRANSPORTATION ASSET MANAGEMENT COUNCIL
September 15, 2005
Aeronautics Building
Lansing, Michigan

Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

Present

Carmine Palombo, Chairman
Tom Wieczorek, Vice Chairman
David Bee, Member
Rob Surber, Member
Steve Warren, Member
Susan Mortel, Member

Kirk Steudle, Member
Howard Heidemann, Member
Jerry Richards, Member
Bill McEntee, Member
Robert Slattery, Member
Frank Kelley, Commission Advisor

Absent

None.

Staff Present

Rick Lilly- Bureau of Transportation Planning
Ron Vibbert- Bureau of Transportation Planning

Call to order

The meeting was called to order at 1:10 p.m.

Approval of Minutes - Rick Lilly

Mr. Slattery moved for approval of the revised August meeting minutes, supported by Mr. Heidemann. Motion carried.

Correspondence and Announcements-Rick Lilly

Mr. Lilly provided the Council with a document entitled Analytical Tools for Asset Management by the National Cooperative Highway Research Program (NCHRP). Mr. Lilly informed the Council that the document was written by Cambridge Systematics, and it covered the model that was presented at Higgins Lake. Mr. Lilly will provide anyone a copy that would like one. Mr. Vibbert said the basic purpose of this document was to be able to take the NCHRP project from concept to working software. This project will not be underway until next quarter. Mr. Steudle stated that the goal was to have ten states signed up. Right now there are eight.

Mr. Lilly informed the Council that this is going to be Vice Chairman Tom Wieczorek's last meeting. This will create a vacancy for the vice chairman position. This will be on the agenda for the next meeting. Council members should be thinking about who they would like to fill Mr. Wieczorek's position.

Mr. Lilly reported to the Council regarding Michigan Municipal League (MML) and their decisions to recommend to the State Transportation Commission (STC), a replacement for Mr. Wieczorek. Spencer Nebel will be taking the vacant position on the Council. He is the City Manager for Sault Saint Marie. Mr. Nebel's appointment is scheduled for approval at this month's State Transportation Commission meeting.

Mr. Palombo reported that at the last STC meeting, he presented the Council's FY 07 budget, which was approved. Also, the opportunity was offered to STC members to participate in the data collection. Gil Chesbro is willing to show the STC members how data collection is done.

Agency Reports

Mr. Steudle informed the Council, that from an AASHTO perspective, the Strategic Plan has been updated. He handed out copies of the new budget.

Committee Reports: Data Management Committee

Mr. McEntee reported they received an update on the internet reporting process, from Mr. Surber. Mr. Surber provided the committee members with a lengthy list of comments from the beta testing. He requested the Council work with the Center for Geographic Information (CGI) to prioritize the various issues. The committee gave Mr. Surber clear directions on how this was supposed to be completed. It is the hope of the committee that by the end of either October or November the internet reporting process will be ready to "go live."

Gil Chesbro gave the committee a brief update on the 2005 PASER data collection process. Twenty-two counties are complete, and several more counties are due to be completed within the next week. The PASER ratings are ahead of last year's schedule. Mr. McEntee reported that Mr. Chesbro should be able to have a draft final report for the committee by January. Overall, the process is going better than last year. Mr. Chesbro is going to be mailing out weekly report, as to the progress of the data collection.

Mr. McEntee reported the committee has discussed data collection for future years. Mr. Chesbro gave a scenario for data collection for the future. There are several questions that need to be answered in the next couple of months in order to be able to put together a program for data collection in 2006. The goal is to be

able to address some of the data collection questions at the next Data Management Committee meeting.

Mr. McEntee reported on the investment collection application and the PASER quality control issue, which was a concern of Rob Surber. For the investment reported, the committee used the segments as reported in the most recent PASER ratings. At times, there are gaps in this because there is a bridge deck that has not been rated. There are some places where a road may have been rated twice or there is a short segment that has an overlapping rating. The committee has asked Mr. Surber to go back and correct these things. **Mr. Wieczorek made a motion to adjust the data only as it pertains to the discussion that took place, reviewing such things as bridge decks, and road closures. Mr. Surber suggested that before any changes were final he would report to the Council on the list of changes made and how much of the original database was affected. Mr. Slattery supported. Motion carried.**

Strategic Analysis Committee Report

Mr. Warren reported to the Council on the last Strategic Analysis Committee meeting. The committee had a formal business requirement session utilizing the help of Katie Zimmerman and the Department of Information and Technology. This meeting was set up to assist the committee in defining business requirements for the strategic model. This was very helpful, and the members of the committee have a clearer understanding of what their expectations are with this model. Mr. Warren reported that the committee spent a lot of time with staff from the Local Technical Assistant Program discussing the different capabilities of RoadSoft. It is the hope of the committee that at the next Council meeting they will be able to report on the formal results and recommendation of the business requirements. The committee is scheduled to meet again on September 28, 2005, with the consultants to create a final set of recommendations. The members of the committee thought that this was a good meeting and positive requirements will come from it.

Mr. Lilly informed the Council the Strategic Analysis Committee meeting, scheduled for September 28, 2005, will start at 8:00 a.m. at the MDOT Secondary Center. The meeting will last all day and will be broken up into two sessions.

Monthly Report - Rick Lilly

Mr. Lilly informed the Council that the 2007 budget was approved by the State Transportation Commission. Also, the authorization for 2006 for the Metropolitan Planning Organizations and the Regional Planning Agencies (RPA) were approved by the committee of the Ad Board who oversees MDOT. These will now go on the Ad Board's agenda scheduled for next Tuesday for approval.

Mr. Lilly gave a brief update on the pilot studies. All of these were due to be completed by the end of the month. The only one that is going to be completed is Washtenaw County. During the County Road Association of Michigan meeting last week, it was informally agreed upon to extend the date to allow agencies (that were involved in the pilot studies) to go to the end of the calendar year as opposed to the fiscal year. After receiving the status reports from everyone, this seems to be the only option. Copies of the Washtenaw pilot study were given to each of the Council members. There have only been billings for \$13,000 out of the \$140,000 come in. The Council would like to receive the information that each of the pilot studies have to offer in November, whether they are completed or not, in order to receive data for next year. Mr. Palombo suggested that it may be a good idea to interview these agencies after the pilot studies are completed so provisions could be made for the next time.

Mr. Lilly gave an update on the Cambridge Systematics project. Mr. Lilly met with Lou Lambert this week. They are very close to finishing up the draft report and expect to have a draft report for the Council at the October meeting. Mr. Lambert indicated that he feels very comfortable with the information that they have, and they received great response from people around the state.

Mr. Lilly spoke about a discussion that he and Mr. Vibbert had at the County Road Association meeting with Mr. Warren. Mr. Warren raised the possibility of the Council having another retreat, similar to last year. Some of the topics that could be discussed at this retreat would be data collection for the future and working on the 2006-2008 work plan. The thought was that this would be a one to two day meeting. Mr. Lilly indicated he would put together additional information and bring it to the next Council meeting

Additional Funding for West Michigan Shoreline Regional Development Commission

Mr. Lilly reported the West Michigan Shoreline Regional Development Commission is requesting additional monies for the next two months. In the overview that was handed out to the Council, it indicates billings through the end of July for \$27,274.50. Mr. Lilly anticipates that they will have expenses of \$24,122 for August and September. If the Council were to take no action on this, it would give the region a deficit of \$11,634.50. **Mr. Lilly recommends that the Council approve a one- time appropriation of \$12,000 to cover the anticipated expenses for FY 2005. Motion was made by Mr. Wieczorek, supported by Mr. Slattery. Motion Carried.**

Public Comment

Mr. Palombo informed the Council that this is Mr. Wieczorek's last meeting. The Council presented Mr. Wieczorek a statue of appreciation for all of his hard work and dedication to the Council.

There was no public comment.

Adjournment

Meeting adjourned at 2:30 p.m.

DRAFT